



THE KOORALBYN INTERNATIONAL SCHOOL

Ogilvie Place, Kooralbyn, QLD 4285, Australia
Telephone :: (07) 5544 5500 Fax :: (07) 5544 6108
Kooralbyn Campus Incorporated ABN :: 22 449 947 887
CRICOS : 02759C
Email :: admin@tkis.qld.edu.au



APPLICATION FOR SCHOOL APPROVAL OF A PRIVATE MASTERY/STUDY PROGRAM

Parent(s)/Carer(s): Please ensure that both parts A and B of this form are signed, dated and completed by the relevant persons and then return the fully completed form to the school's Admin

V14.c

FORM M1P

PART A - To be completed by Parent(s)/Carer(s)

Name of Student for whom this application is being sought:

Student's Grade: CURRENT YEAR: 20..... TERM:

Gender: MALE FEMALE

Enrolment Type: DAY STUDENT BOARDER

OFFICE USE ONLY	
APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO
Principal's Signature	<input type="text"/>

USE OF THIS FORM: Mastery Programs are an opportunity for TKIS students (normally only high school students) to engage in long term structured courses of learning and development in whatever field, sport or industry they are most passionate about. Sometimes the school is unable to offer a particular Mastery Program, or sometimes the Mastery Program the school offers is not ideal for a particular student. In such cases this Form provides an opportunity for parents/carers and students to apply to the school to have the student released on Mastery Days (Fridays) to pursue their own private course of study. The problem with Private Mastery programs is that the school is legally required to mark any student who is not attending a 'school approved course of study' as 'absent from school'. Even acceptable absences (sickness, absent for family reasons, work experience, etc) have to be recorded. Being marked 'absent' every Friday (effectively 20% of the semester) will eventually create problems for the student (in terms of their eligibility for GCE, OP scores, etc) and it's dangerously close to the level at which schools in Queensland are required to automatically report absenteeism to the relevant agencies in the Police and Department of Communities. The solution is to seek to have the school 'approve' the course of study, then the student won't be marked absent from school. To approve a course of study however, the school must know many things about the proposed course including the planned educational outcomes of the program, the qualifications of the person or organisation delivering the program, how adequate supervision is being provided, what procedures are in place to ensure safety, how participation level and student outcomes are being measured and recorded, etc?

E.g. Swimming, Golf, Piano, Aviation, etc.

I/We (the parent(s)/carer(s) of the above named student), apply to have a Private Program in approved by the school and confirm that the above-named student will be actively engaged in the proposed Private Program every Friday (during time-tabled Mastery) for the remainder of the current school year or until further notice.

I/We also hereby confirm that I/we will be personally responsible for all costs/travel/accommodation for the above named student while undertaking the private program (described herein) , that I/we have investigated the proposed provider of the program and believe them to be qualified to safely provide such a program and that I/we will notify the school if any aspect of the information included on this form changes significantly. I/We confirm that I/we assume duty-of-care responsibilities for the above-named student while they undertake the proposed private mastery/study program.

Name(s) of Parent(s)/Carer(s):

Signature(s) of Parent(s)/Carer(s):

Dated:/...../20.....

PART B - To be completed by the proposed Provider (i.e. the coach/teacher/instructor/organisation, etc)

Name of person signing below

I (on behalf of the training provider defined below) can verify that the above-named student will be taught/trained/supervised by myself/this organisation every Friday (during normal school hours) for the remainder of this school year (or until further notice) and that the following information is provided in good faith for the school's consideration...

Name(s) of Person(s) or Organisation officially providing the training:

[If provider is an unregistered individual, please state the number of years of experience you have providing this type of training: Years.]

My/Our contact details (phone and/opt email):

Address/Location at which the student will normally be taught/trained/supervised by me/us on Fridays:

Qualification or Outcomes that the above-named student is expected to gain from the teaching/training provided:

I/We hereby confirm that... I/we will immediately contact The Kooralbyn International School (TKIS) on 5544 5500 or admin@tkis.qld.edu.au should the above-named student be absent from their training program any Friday; that to my/our knowledge TKIS will NOT be responsible for any costs associated with the delivery of this program; that I/we will provided feedback twice a year to TKIS about the progress of the above-named student in this program; that I/we meet all relevant Public Liability, workplace safety, CCYPCG (Blue Card) and other legislative requirements of the state of Queensland and that I/we will notify TKIS if any aspect of the information I/we have provided herein were to change significantly.

Signature of authorised person providing these assurances on behalf of the Program-Provider:

Date:/...../20.....